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5 January 2017

Dear Councillor

I am now able to enclose, for consideration at the meeting of the **CABINET** on Monday 9 January 2017 at 11.00 am, the following reports that were unavailable when the agenda was printed.

5 **DOVER LEISURE CENTRE - SPA FEASIBILITY STUDY** (Page 3)

To consider the recommendations of the Scrutiny (Policy and Performance) Committee.

6 **DOVER LEISURE CENTRE - BUILDING CONTRACTOR PROCUREMENT** (Page 4)

To consider the recommendations of the Scrutiny (Policy and Performance) Committee.

7 **RECYCLING REWARD SCHEME** (Page 5)

To consider the recommendations of the Scrutiny (Policy and Performance) Committee.

8 **DRAFT WATERLOO CRESCENT CONSERVATION AREA CHARACTER APPRAISAL** (Page 6)

To consider the recommendations of the Scrutiny (Policy and Performance) Committee.

9 **PROVISION OF ACCESS EQUIPMENT AND SERVICES FOR NEW WINDOWS AND EXTERNAL DECORATION AT CANADIAN ESTATE, DOVER** (Page 7)

To consider the recommendations of the Scrutiny (Policy and Performance) Committee.

10 **ENFORCEMENT AND MONITORING OF PLANNING CONDITIONS** (Pages 8-9)

To consider the recommendations of the Scrutiny (Community and Regeneration) Committee.

Yours sincerely

Chief Executive

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

DOVER LEISURE CENTRE – SPA FEASIBILITY STUDY

Responsibility: Portfolio Holder for Property Management and Public Protection

Report of: Director of Environment and Corporate Assets

Decision Route

Cabinet	15 December 2016	CAB 111
Scrutiny (Policy and Performance) Committee	19 December 2016	Minute No 124
Cabinet	9 January 2017	

Scrutiny (Policy and Performance) Committee Recommendations

The Scrutiny (Policy and Performance) Committee, at its meeting held on 19 December 2016, endorsed Cabinet decision CAB 111 as follows:

- (a) That the facility mix of the new Leisure Centre, as approved by Cabinet at its meeting held on 20 September 2016 (CAB 50), be confirmed subject to the addition of increased services capacity (at a cost of £39,000) so that a spa or other additional facility can be added at a later date.
- (b) That the Director of Environment and Corporate Assets be authorised to:
 - (i) Submit an application for planning consent for a new leisure centre at Whitfield, in consultation with the Portfolio Holder for Property Management and Public Protection.
 - (ii) Determine any appropriate development contributions to be offered as part of the application, in consultation with the Portfolio Holder for Corporate Resources and Performance.

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

DOVER LEISURE CENTRE – BUILDING CONTRACTOR PROCUREMENT

Responsibility: Portfolio Holder for Property Management and Public Protection

Report of: Director of Environment and Corporate Assets

Decision Route

Cabinet	15 December 2016	CAB 112
Scrutiny (Policy and Performance) Committee	19 December 2016	Minute No 125
Cabinet	9 January 2017	

Scrutiny (Policy and Performance) Committee Recommendations

The Scrutiny (Policy and Performance) Committee, at its meeting held on 19 December 2016, endorsed Cabinet decision CAB 112 as follows:

That the appointment of BAM as the preferred contractor for the pre-construction phase, as set out at Appendix A to the report, be approved.

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

RECYCLING REWARD SCHEME

Responsibility: Portfolio Holder for Environment, Waste and Planning

Report of: Director of Environment and Corporate Assets

Decision Route

Cabinet	5 December 2016	CAB 104
Scrutiny (Policy and Performance) Committee	13 December 2016	Minute No 112
Cabinet	9 January 2017	

Scrutiny (Policy and Performance) Committee Recommendations

The Scrutiny (Policy and Performance) Committee, at its meeting held on 13 December 2016, endorsed Cabinet decision CAB 104 and made additional recommendations (highlighted in bold) as follows:

- (a) That, subject to (b)-(d), it be recommended to the Cabinet that Decision CAB 104 be endorsed as follows:
 - (i) That the implementation of a recycling reward scheme, to be funded from funding awarded to the Council by the Department for Communities and Local Government, be approved.
 - (ii) That the Director of Environment and Corporate Assets be authorised to procure a provider to administer and host the scheme.
 - (iii) That a report be brought back to Cabinet in February/March 2017 with further details of the proposed scheme.
- (b) **That it be requested that the report with further details of the proposed scheme be the subject of pre-decision Scrutiny.**
- (b) **That serious consideration be given to administering the funding in-house.**
- (c) **That a sum of money be held in reserve for use by Councillors to use in support of recycling schemes in their wards.**

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

DRAFT WATERLOO CRESCENT, DOVER CONSERVATION AREA CHARACTER APPRAISAL

Responsibility: Portfolio Holder for Environment, Waste and Planning

Report of: Chief Executive

Decision Route

Cabinet	5 December 2016	CAB 105
Scrutiny (Policy and Performance) Committee	13 December 2016	Minute No 116
Cabinet	9 January 2017	

Scrutiny (Policy and Performance) Committee Recommendations

The Scrutiny (Policy and Performance) Committee, at its meeting held on 13 December 2016, endorsed Cabinet decision CAB 105 as follows:

- (a) That the draft Waterloo Crescent Conservation Area Character Appraisal, set out at Appendix 1 of the report, be approved for a period of 6 weeks' public consultation.
- (b) That the Head of Regeneration and Development be authorised, in consultation with the Portfolio Holder for Environment, Waste and Planning, to make any necessary editorial changes to the appraisal prior to consultation in order to assist with clarity, consistency, explanation and presentation.

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

PROVISION OF ACCESS EQUIPMENT AND SERVICES FOR NEW WINDOWS AND EXTERNAL DECORATION AT CANADIAN ESTATE, DOVER

Responsibility: Portfolio Holder for Housing, Health and Wellbeing

Report of: Director of Property Services (East Kent Housing)

Decision Route

Cabinet	5 December 2016	CAB 107
Scrutiny (Policy and Performance) Committee	13 December 2016	Minute No 114
Cabinet	9 January 2017	

Scrutiny (Policy and Performance) Committee Recommendations

The Scrutiny (Policy and Performance) Committee, at its meeting held on 13 December 2016, endorsed Cabinet decision CAB 107 as follows:

That it be recommended to the Cabinet that Decision CAB 107 be endorsed and that the contract between Anglian Building Products Ltd and Dover District Council be increased by the sum set out in paragraph 3 of the report to allow for progression of the recommended option, including the cost of access. The contract would be revised to the sum set out in paragraph 6 of the report.

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

ENFORCEMENT AND MONITORING OF PLANNING CONDITIONS

Responsibility: Portfolio Holder for Environment, Waste and Planning

Report of: Not applicable

Decision Route

Scrutiny (Community and Regeneration) Committee	12 October 2016	Minute No 46
Scrutiny (Community and Regeneration) Committee	14 December 2016	Minute No 69
Cabinet	9 January 2017	

Scrutiny (Community and Regeneration) Committee Recommendations

The Scrutiny (Community and Regeneration) Committee, at its meetings held on 12 October and 14 December 2016, made the following recommendations to Cabinet:

12 October 2016 Recommendations

- (a) That the Head of Regeneration and Development be requested to provide the Committee with the following information:
 - (i) The percentage of applications dealt with in-house and the percentage using private sector contractors.
 - (ii) The number of trainees in the Planning Department.
 - (iii) A copy of the manpower plan for the Planning Department.
- (b) That a system be created to ensure that every planning condition is implemented correctly as per the permission granted.
- (c) That a system of monitoring, with key indicators, be created in respect of all planning conditions.
- (d) That, in the event of a standard planning condition in respect of road surfaces being developed, a copy of the condition be circulated to Members for information.

14 December 2016 Recommendations

- (a) That a review of the Council's Planning Enforcement Plan be undertaken by Quarter 3 of 2017.
- (b) That an outline of the systems in place for planning enforcement be provided to the Scrutiny (Community and Regeneration) Committee.